



Margaret Meller

PERSONAL INFO

Date of birth
04/24/1997

Nationality
American

CONTACT INFO

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641 Willivee Drive
Decatur, GA 30033

LANGUAGES

English
Native language

French
Proficient

SKILLS

Mentoring

Writing and editing

Interpersonal communication

Organization

EDUCATION

2015-2019

Degree in English and French
The Johns Hopkins University . Baltimore, MD, USA

2011-2015

High School Diploma
The Paideia School . Atlanta, GA, USA

WORK EXPERIENCE

October 2019-April 2020

English Teaching Assistant . TAPIF . Toulouse, France
I design and teach English lesson plans and lead class discussions for 15 classes of students between 11-14 years old.

June-August 2019

Accompagnatrice . Makwa . Los Angeles, CA, USA
I accompanied two groups of 30 French high school students on trips around the West of the U.S. I drove a 15-passenger van, animated discussions in French, taught my students how to use the camping equipment, and operated as American cultural liaison.

January 2018-May 2019

Tutor . Johns Hopkins Office of Academic Advising . Baltimore, MD, USA
I coached fellow students on time management, organization, study skills, and college adjustment.

May-August 2018

Marketing Intern . French American Chamber of Commerce of Atlanta . Atlanta, GA, USA
I was responsible for the public image of the Chamber on social media (Facebook, Twitter, LinkedIn). I called members to solicit donations. I promoted and helped execute Chamber events.

February-September 2018

Marketing Intern . Johns Hopkins University Press . Baltimore, MD, USA
I assisted with outreach to the Johns Hopkins University and Baltimore communities about new releases and upcoming events. I logged marketing questionnaires and reviews. I mailed review copies to book critics.

June-August 2017
June-August 2016

Marketing Intern . Home Forge Remodeling . Atlanta, GA, USA
I analyzed the marketing strategies of competing companies. I evaluated and helped to redesign the Home Forge website. I assessed alternative marketing communications channels. I researched and defined new marketing efforts. I represented the company at networking events.

January-May 2017

Barista . Barnes & Noble . Baltimore, MD, USA
I made and served drinks, managed the cash register, and kept the cafeteria and surrounding area in working order.